



# Buying back pension following absence from duty from 1 April 2026

Full name.....

National Insurance number .....

Payroll number .....

Reason for absence  Strike  Authorised unpaid absence (No QAPA exceeded 1 year)

## Absence from work

You have been given this form as you have had a period of absence where you had no pay.

These are the details:

The period 

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 to 

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 won't count towards your pension.

If you want to buy back the pension you have 'lost' you will need to pay extra contributions for the lost pay though **additional pension contributions (APCs)**.

The pay you lost for the period you didn't pay contributions is £.....

NB: For authorised unpaid absence; if the option to buy back the lost pension is made within 1 year from when the absence period ends, or within a longer period allowed by the employer, you should use a **Qualifying Additional Pension Arrangement (QAPA)** which the employer will pay 2/3<sup>rd</sup> of the cost. Elections made after 1 year are paid fully by the member using an APC.

Signed.....(Authorised officer)

## What to do next if you want to buy back this lost pension

Visit [www.wypf.org.uk/buybackpension](http://www.wypf.org.uk/buybackpension) to get an APC quote. This will guide you through the process of getting a quote to buy back pension and making an application. Please note payments can be made either by

- lump sum or,
- regular payments, but only if the monthly payment is £10 or more.

To go ahead, return the following to me (your employer) with:

- this 'absence' form, and
- the APC application form for Lost Pension (obtained from the online calculator).

**YES. I want to pay additional pension contributions (APCs) and have attached my application form.**

Signed..... Date .....

# Employer use only – notification to WYPF

- The above member has chosen to pay APCs to cover the period of absence
- I have checked the application to ensure it covers the lost pensionable pay for the absence.
- The member wants to pay by

**Regular payroll deductions** (the monthly amount is more than £10)

Payments will be made as follows:

£ ..... per month/per week/per 4 week

from 

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 to 

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**Lump sum payroll deduction**

The lump sum deduction of ..... will be/has been made on 

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**Lump sum direct payment**

Please arrange to invoice the member for the payment due

- I enclose a copy of the members APC application

**Signed (authorised officer)**..... **Date** .....