

• MyPension manual •

myPENSION

This booklet covers:

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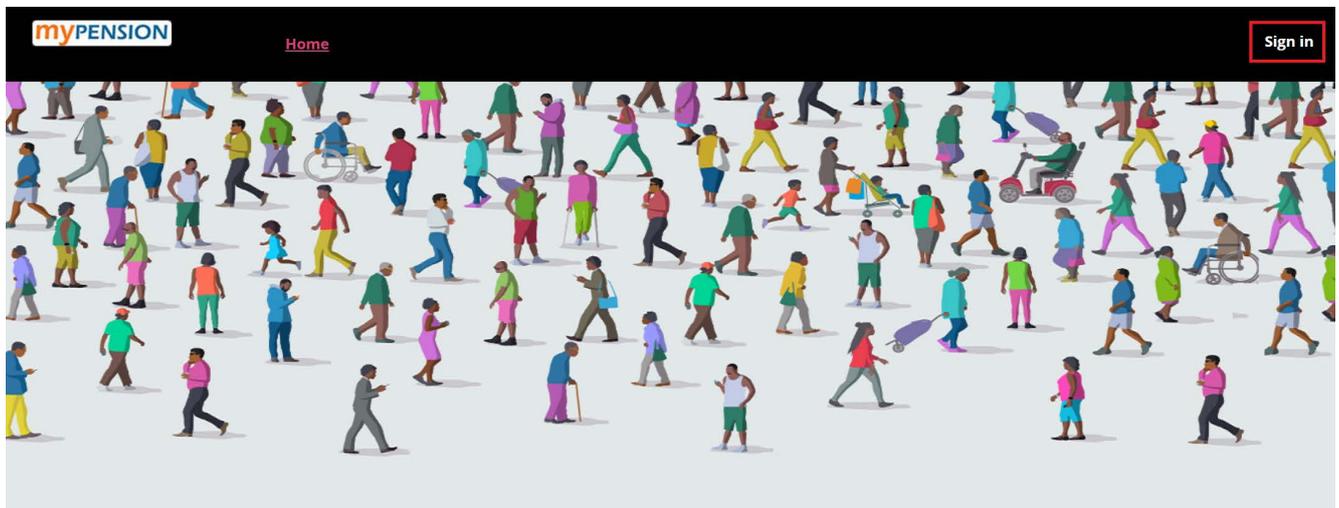
Log off

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Quick start – how to log in and find what you want

Logging in

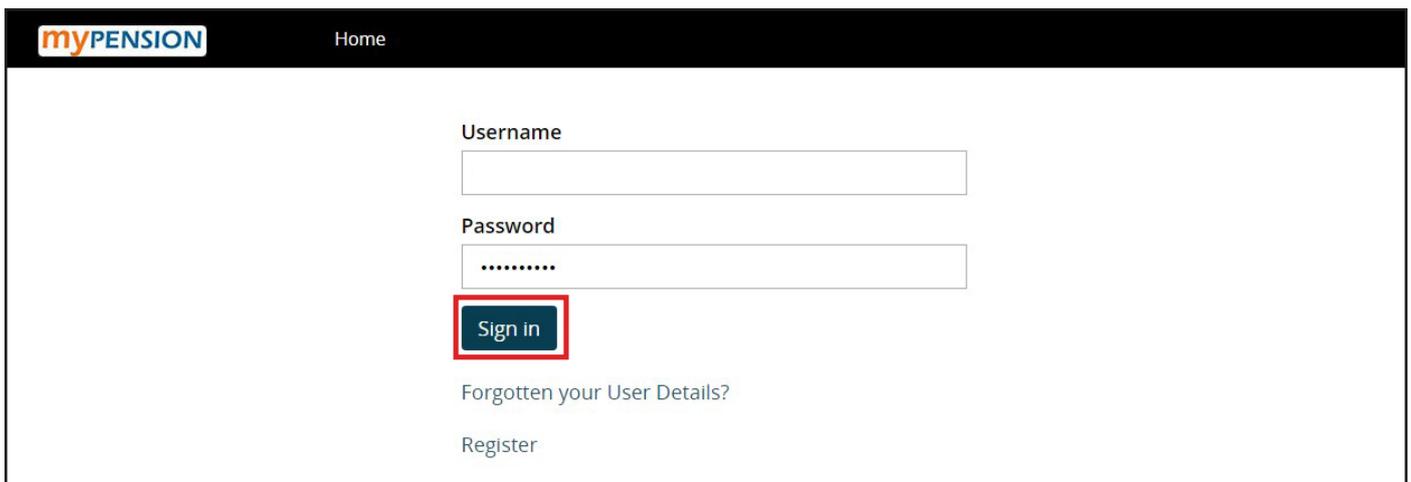
- 1) Go to <https://mypension.wyprf.org.uk/>
- 2) Click Sign in at the top of the page



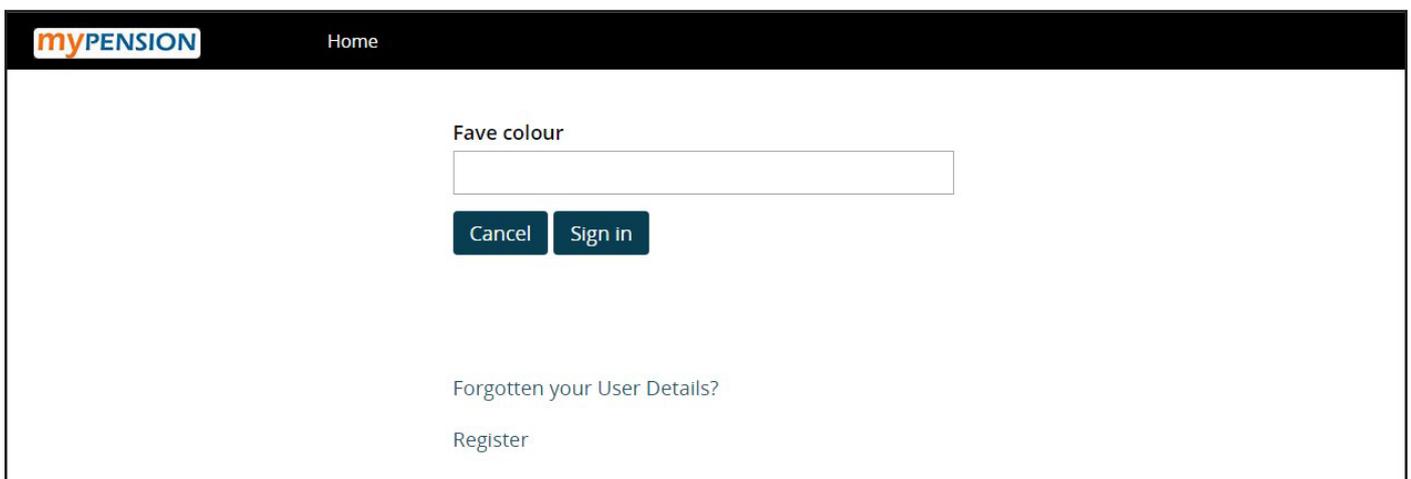
MyPension

The MyPension page is a great place to view and update the accounts you hold with us. You will need to [sign in](#) or [register](#) to interact with your accounts (subject to a simple verification).

- 3) Enter your username and password and click Sign in



- 4) If you have forgotten your username or password click Forgotten your user details and follow the prompts on the screen
- 5) You will now need to provide your memorable answer to the question you set when registering. Again, if you cannot remember your answer please use the **Forgotten your user details** link.

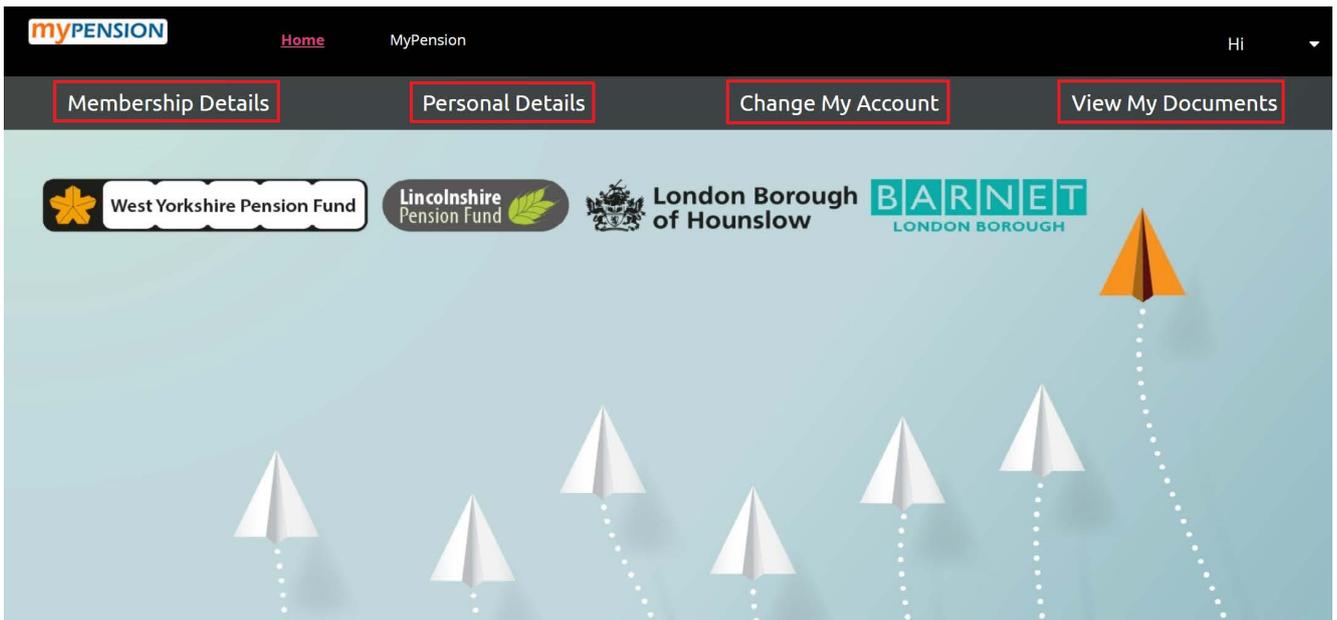


- 6) You should now be logged in to MyPension.

How to navigate MyPension

Below are a few basic instructions to help you navigate MyPension.

- 1) You can find all your information, update your record and view your documents from the four tabs at the top of the screen.



Welcome to the MyPension website

- 2) After clicking one of the tabs you will then be taken to the information in that area. This will then have a sub-menu on the right hand side which will let you look at specific information or perform specific tasks, such updating your nomination details.

myPENSION Home MyPension Hi

MyPension / My membership details

My membership details

LGPS (Active), 01/04/2015

Membership Number	
Employer Name	Bradford M.D.C
Date Joined Employer	01/04/2015
Date Joined Scheme	01/04/2015
Scheme Retirement Date	30/10/2050

Nominated Beneficiaries for Lump Sum Death Benefit

Nominee			
Relation To Member	Child C/o spouse	Spouse	Child C/o spouse
Date Of Birth			
Nomination Type	Death Grant	Death Grant	Death Grant
Percentage Of Benefits	10%	80%	10%
Date Of Nomination	22/09/2020	22/09/2020	22/09/2020

Update My Nomination

In this section

- > View my folder documents
- > View my service
- > My transfer in and additional benefits
- > My court order details
- > My AVC view
- > My 50 50 section membership

- 3) To go back to the MyPension home screen simply click Home at the top of any screen.

myPENSION Home MyPension My messages

Membership Details Personal Details Change My Account

Logging off

- 4) To log off, click on your name in the top right corner of any screen and click Log off.

myPENSION Home MyPension Hi

Membership Details Personal Details Change My Account View My

My details

Log off

West Yorkshire Pension Fund Lincolnshire Pension Fund London Borough of Hounslow BARNET LONDON BOROUGH